



Whitecap Resources Inc. ("Whitecap") is a Canadian oil & natural gas company that pays a monthly cash dividend to its shareholders. Our business focuses on profitable production growth and sustainable dividends to shareholders. Our objective is to fully fund our capital expenditures and dividend payments within funds flow.

Since September 2009, Whitecap has experienced remarkable growth, increasing production from 850 boe/d to over 365,000 boe/d. We have unconventional and conventional assets exclusively focused in Western Canada and the asset base includes the Weyburn EOR Project. As a majority owner and operator of the Weyburn EOR Project, annually we safely sequester approximately 1.5 million tonnes of CO₂ making it a unique project within our portfolio.

We currently employ 1,200 people, including our valued contract staff.

At Whitecap, our corporate culture is entrepreneurial. We strive to create a culture of purpose and integrity where initiative and innovation are encouraged and valued. Our corporate philosophy allows us to develop skills, collaborate alongside our teammates, and ultimately have a fulfilling career.

Position Overview:

Reporting to the Supervisor, Land Administration, as the Land Analyst, you will be responsible for providing administrative support for land management activities.

Key Job Accountabilities:

- Managing Day-to-day Land Administration duties including set-up and maintenance of Mineral Lease Files (Crown, Freehold and Crown Acquired - SE Saskatchewan)
- Coordinating expiries/continuation applications with Geology/Negotiators
- Prepare, register, transfer and remove Caveats on freehold lands in Saskatchewan
- Estate and Lessor Updates
- Processing SK Freehold Mineral Tax Invoices, third party invoices & Broker invoices
- Assist with data entry associated with acquisitions
- Filing

Primary Qualifications and Skills:

- Minimum 3-5 years of related experience
- Strong working knowledge of Landrite, IRIS, ISC, & Geoscout
- Must possess an understanding of mineral tenure and government regulations related to both Crown and Freehold land ownership and registrations in Saskatchewan
- Land Administration certificate, diploma or equivalent, or degree in a similar program is desired
- Ability to work in a team environment with strong communication skills and the ability to prioritize tasks.
- A high degree of accuracy and attention to detail
- Demonstrated ability to adapt to ever changing priorities in a fast-paced environment.

How to Apply:

Interested and qualified applicants may submit their application through the Whitecap careers portal at www.wcap.ca/careers