

**HEATHER M. STABLES FOFONOFF, P.LAND**

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**I WORK HARD BECAUSE I LOVE MY WORK!****SUMMARY**

Senior Land and JV asset manager with experience in contracts, minerals, surface, joint venture, land systems, day-to-day and projects. Confident in handling assets in Alberta but prior experience in British Columbia, Saskatchewan, and Manitoba.

**PROFESSIONAL EXPERIENCE****Land and Joint Venture Consultant and/or Employee  
1989 to current**

- Maintained own workload while in leadership and/or management role which included but not limited to:
  - communicating with internal and external stakeholders
  - data integrity in land systems (mineral, contract, surface, road use, easements, service, facility, and Unit)
  - RTDs/RTCs; Well Summaries; mail ballots; IONs; AFEs
  - drafting, reviewing, and approving land operational agreements, joint venture service and facility agreements, road use agreements, and third-party consent agreements
  - day to day work for land and joint venture
  - assisted with the joint venture fee calculations and budget reviews/preparations
  - annual reserves report with respect to acreage and ownership
  - reviewing, coding, and approving of invoices/JIBs
  - ETS/DDS transactions (transfers, FMT); monthly mineral and surface rental processes including expiries, continuations, etc.
  - attended monthly management meetings; held monthly team meetings; performed annual performance reviews; etc.
- Acted as a resource for various disciplines within oil and gas companies with respect to:
  - built and maintained cooperative interfaces with internal groups by providing the area teams with customized, timely services and information to support their decision making
  - coordinated the leasing of office space, IT set up, and data rooms
  - established Land and JV departments including processes, procedures, precedent documents and organized the physical and electronic files into a logical/Industry norm format
  - maintained and updated Excel tracking sheets, CS Explorer, GeoNexus, and LandRite/LandWorks (Pandel)
  - mentored junior staff, provided performance management, and assisted in career development
  - oversaw the land system, land records, and processes to ensure quality and internal consistency of data and facilitated accessibility to data for viewing and reporting by internal stakeholders
  - planned, executed, and delivered goals and objectives set with the team with respect to reaching the overall corporate goals and objectives
  - reviewed and interpreted agreement terms/governmental regulations and provided my findings

**PROFESSIONAL EXPERIENCE continued:**

- Lead a multifaceted team of direct reports who were accountable for the administration and management of the land and joint venture assets
- Actively participated in A&D of Land and Joint Venture assets (due diligence, pre-closing, closing and post-closing) such as but not limited to:
  - disposed of Tallahassee Exploration Inc.'s assets to Strategic Oil & Gas Ltd (asset sale)
  - disposed of Strategic Oil & Gas Ltd.'s assets to Tallahassee Exploration Inc. (asset sale)
  - disposed of Blaze Energy Ltd. assets to various companies such as: DeeThree Exploration Ltd., Boulder Energy Ltd., Tidewater Midstream and Infrastructure Ltd., Baccalieu Energy Inc.; etc. (asset sales)
  - disposed of Northern assets of Boulder Energy Ltd. to Winslow Resources Inc. (asset sale)
  - disposed of MEC Operating Company ULC to NEP Canada ULC (amalgamation)
  - disposed of Northwestern Alberta assets from MEC Operating Company ULC to CNRL (asset sale)
  - disposed of West Central Alberta assets from MMCII Energy ULC to Blaze Energy Ltd. (asset sale)
  - numerous acquisitions and dispositions while working at Encana Corporation
  - disposed of Encana Energy Ltd. to Calpine Canada (asset sale)
  - performed A&D pre-closing, closing and post-closing responsibilities, such as: due diligence, prepare and review land schedules and ancillary documents, liaise with law firms that prepared the P&S (head agreement), prepared closing agenda, partook in closing
- Participated in Land System conversions from concept to inception (both electronic and manual inputting)
- Performed basic production accounting (i.e.: Lessor and GORR royalty calculations/interpretations, crown invoice balancing and approval, production and revenue summarization)
- Provided consultants for data inputting and/or analysis of land and joint venture assets

Employed by:

2018-2021	Cleo Energy Corp.	Manager, Land and JV
2010-2012	NEP Canada ULC	Manager of Land and Joint Venture Administration
2008-2010	ARC Resources Ltd.	Manager, Land Administration
2004-2008	EnCana Corporation	Group Lead
1995-2000	Arkoma Production Company, Inc.	Land Representative and Officer (Assistant Secretary)
	Arkoma Energy, Inc.	Land Representative
1989-1994	Peoples Oil Limited	Administration/Reception

Provided consulting services to (2000 to current):

Area 2 Energy Ltd.	Hanna Oil and Gas Company-Canada, Inc.
Arkoma Production Company, Inc.	Harvest Operations Corp.
Arkoma, Inc.	HWN Energy Ltd.

Provided consulting services to (2000 to current) continued:

Axiom Oil and Gas Inc.	Heritage Royalty
Blaze Energy Ltd.	Kelt Exploration Ltd.
Blaze Energy Ltd. (Cameroon Project)	Lynx Energy ULC
Boulder Energy Ltd.	MEC Operating Company ULC
Brion Energy Corporation	MMCII Energy ULC
BTG Energy Corp./Just Freehold Energy Corp.	North Fork Resources Ltd.
Calima Energy (Blackspur Oil Corp.)	OpsMobil
Calpine Canada	Pennzoil Canada, Inc.
Celtic Exploration Ltd.	Renegade Petroleum Ltd.
Cleo Energy Corp.	Strategic Oil & Gas Ltd.
DeeThree Exploration Ltd.	Southern Exploration Inc.
Dejour Energy (Alberta) Ltd.	Tallahassee Exploration Inc.
Encal Energy Ltd.	Tidewater Midstream and Infrastructure Ltd.
EnCana Corporation	Torxe Energy Ltd.
Extra Energy Ltd.	TriRex Energy ULC
Firefly Resources Ltd.	WestFire Energy Ltd.
Granite Oil Corp.	XTO Energy Canada
Long Run Exploration Ltd.	

**PROGRAMS/SKILLS**

Accumap; AFENexus; AFENav; CGI Landman; Cartofact; DDS; Drop Box; eDocs; EnergyLink (formerly, JIBLink); EnerLink; ETS; Excel; GeoNexus; GeoScout; ISC; JV Nexus; LandRite; LandWorks; OneStop; Outlook; P2 (AFE, CS Land, Optix); Petrinex; Quorum Land; RTD/RTC; SPINII; Word, BC/AB/SK Land Tiles and/or Regulatory Bodies Electronic Systems; Calgary Archives; TABFusion

**EDUCATIONAL DEVELOPMENT**

Management Certificate, Leadership Development, UofC	ongoing
Professional Landman Certification, CAPL	2000
Petroleum Land Administration Certificate (Honors), SAIT	1995
Secretarial Arts Diploma (Honors), Henderson College of Business	1989
Management Certificate, Brooks Campus Medicine Hat College	1988
Senior Matriculation plus Accounting Certificate, NBCHS	1981
Mobil Oil Canada - Mineral Land Administration Practicum	1995
Petro-Canada - Mineral and Contract Land Administration Practicum	1995
Poco Petroleum Ltd. - Mineral and Surface Land Administration Practicum	1995

**VOLUNTEER LEADERSHIP ROLES**

Member of the CAPL 2014 Compensation Survey	2013 to 2014
Chair of the CAPL Professionalism Committee	2009 to 2018
Member of the CAPL Professionalism Committee's Sub-Committees	2007 to current
Member of the CAPL Continuing Education Committee	2000 to 2008
Vice President of CAPLA	2001 to 2003
Chairperson of the CAPLA Mentoring Committee	1997 to 2003

**AFFILIATIONS**

Petroleum Joint Venture Association	(member since 1995)
The Canadian Association of Petroleum Land Administration	(member since 1995)
The Canadian Association of Petroleum Landmen	(member since 1997)